Thomas Wilson

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Dear Hiring Manager,

I am applying for the position of Information Technology Manager with your company, ViewTech Group. I have worked in the field of information technology for 32 years, and my most recent position has been that of Director of Information Technology for VGXI (CIO equivalent). I am passionate about IT development and administration, and I am committed to leading my organization to the highest levels of efficiency and security. I understand the particular needs that a great company like yours has when it comes to managing not only the business and patient’s data but also maintaining corporate data.

Here at VGXI, I have been instrumental in leading our IT division on a successful journey to modernize and streamline many areas including the overall ERP solution to NetSuite as well as moving their simple LAN solution to a global WAN. This included installing an enterprise-level Disaster Recovery Solution that enabled all interconnected sites to seamlessly integrate operational requirements on all levels. I ensured that our IT Team I have developed understands our mission and managed their teams accordingly.

I am practiced in all areas of leadership and communication, and I have the technical background that enables me to lead by example. As Director, I have been able to work with all members of our IT departments and also with our management executive to coordinate IT communications across all departments and sites. VGXI now has multiple sites, and it is imperative that IT needs for all sites are operating as one. Under my leadership, our systems were much improved in efficiency, and our help desk requests and tickets decreased by 53%.

Thank you for your consideration of my application. I am excited at the prospect of meeting with you, and I look forward to learning more about the IT department and the responsibilities of the position of Information Technology Manager I feel confident that I can help the ViewTech Group in all its informational endeavors.

Sincerely,

Tom Wilson